



504 Loan Application

Company Information

Borrower Name _____ RE Holding Co. (EPC)? Yes No

Tax ID number _____

Legal Formation (Please check one that applies): Sole Prop. "C" Corp "S Corp Partnership LLC Trust

Operating Business Name _____

Tax ID number: _____

Legal Formation (Please circle one that applies): Sole Prop. "C" Corp "S Corp Partnership LLC Trust

Mailing Address _____ City _____ State _____ Zip _____

Principal in Charge _____ Phone _____ Fax _____

Secondary Contact Person _____ Phone _____ Fax _____

Type of Business _____ Date Established _____

Company Ownership for Operating Company (must equal 100% Ownership) Use separate sheet if more owners exist.

President Name: _____ % of Ownership _____

Vice President Name: _____ % of Ownership _____

Secretary Name: _____ % of Ownership _____

Treasurer Name: _____ % of Ownership _____

Director Name: _____ % of Ownership _____

Other Owners: _____ % of Ownership _____

Company Ownership for Eligible Passive Concern (if applicable) Must equal 100% ownership

President Name: _____ % of Ownership _____

Vice President Name: _____ % of Ownership _____

Secretary Name: _____ % of Ownership _____

Treasurer Name: _____ % of Ownership _____

Director Name: _____ % of Ownership _____

Other Owners: _____ % of Ownership _____

Affiliate Businesses (other businesses with common ownership)

Name _____ Owner _____ % of Ownership _____
(Applicant Company or individuals)

Name _____ Owner _____ % of Ownership _____

Nature of your Business

Business History _____

Type of products or services (include any catalogs or brochures _____

Geographic market area _____

List key customers _____

List major competitors _____

Existing Business Locations

Address _____ Square feet _____ Lease Payment _____ Replaced by new facility? _____

Address _____ Square feet _____ Lease Payment _____ Replaced by new facility? _____

Project Information

Street address of project _____

City _____ State _____ Zip _____ County _____

What is the square footage of the new building? _____ What is the square footage your company will occupy? _____

*Please note – We require your company to occupy 51% of an existing building and 60% of a new building.

Escrow closing date _____ Realtor's name _____ Phone _____

If known, how will the property be vested (i.e., individually, partnership, LLC, corporation, trust,) _____

Please provide appropriate document (i.e., Partnership Agreement, LLC documents, Articles of Incorporation, Trust Agreement,)

Total Project Costs

Purchase existing building or Equipment only

Purchase price	\$ _____
Tenant improvements	\$ _____
Equipment*	\$ _____
Other	\$ _____
Total	\$ _____

Construction Project

Land acquisition	\$ _____
Construction bid	\$ _____
Architects, permits, other soft costs	\$ _____
Equipment*	\$ _____
Other	\$ _____
Total	\$ _____

*Please note – equipment to be financed must have a useful life of 10 years or greater.

If there are any tenants that will remain in the building, please provide the following information:

Also, please have your realtor provide copies of all existing leases.

Tenant Name	Square footage	Lease expiration	Rent amount

Employee Questionnaire

Number of current employees _____

Estimated number of new employees within the next two years as a result of this project _____

Key employees

Name	Title	Responsibilities	Years with company	Years in the industry

Miscellaneous Questions

Have any owner, officer or manager of the above businesses ever been involved in bankruptcy or insolvency proceedings?

If yes, please furnish details in a separate exhibit.

Yes No

Is any owner, officer or manager of the above businesses involved in any pending lawsuits?

If yes, please furnish details in a separate exhibit.

Yes No

Does anyone who owns, manages, or directs your business, or their spouses or members of their households, work for the Small Business Administration, SCORE, ACE or a Federal Agency?

If yes, please provide the name, address of the person, grade and office where employed in a separate exhibit.

Yes No

Have any owner, officer or manager of the above businesses ever been disbarred from doing business with the government?

Yes No

Is any owner, officer or manager of the above businesses delinquent on child support under the terms of any (1) administrative order, (2) court order, or (3) repayment agreement requiring payment of child support?

If yes, please furnish details in a separate exhibit.

Yes No

Are all business and personal taxes current?

Yes No

Do any of the businesses above currently or plan to engage in Export Trade?

Yes No

Checklist

Business Information for all businesses listed above

<input type="checkbox"/>	Business financial statements for the last two years
<input type="checkbox"/>	Interim financing statement dated within the last 90 days
<input type="checkbox"/>	Business debt schedule (form attached)
<input type="checkbox"/>	Federal tax returns for the last two years
<input type="checkbox"/>	Articles of Incorporation and By-Laws (if corporation)
<input type="checkbox"/>	Articles of Organization and Operating Agreement (if LLC)
<input type="checkbox"/>	Partnership Agreement (if partnership)
<input type="checkbox"/>	Master License or Fictitious Business Name Statement (if sole prop.)
<input type="checkbox"/>	Business License
<input type="checkbox"/>	Franchise Agreement, if applicable
<input type="checkbox"/>	Previous Government Financing (form attached)
<input type="checkbox"/>	IRS 4506T for operating business (form attached)

Personal information (for each owner of 20% or greater)

<input type="checkbox"/>	Personal tax returns for the last two years
<input type="checkbox"/>	Personal resume (form attached)
<input type="checkbox"/>	Statement of Personal History (912) (form attached)
<input type="checkbox"/>	Personal financial statement (form attached)
<input type="checkbox"/>	IRS 4506T (form attached)

Real estate information

<input type="checkbox"/>	Real Estate Purchase Agreement or settlement sheet
<input type="checkbox"/>	Construction cost budget and/or equipment invoices
<input type="checkbox"/>	Existing environmental studies (questionnaire attached)

Authorization to Release Information

I/We hereby authorize the release to NWBDA of any information they may require at any time for any purpose related to my/our credit transactions with them.

I/We further authorize NWBDA to release such information to any entity they deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided here within or at a later date, is valid and correct to the best of my/our knowledge.

Please Note: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all Certified Development Companies to obtain, verify, and record information that identifies each person who applies for a 504 loan. What this means for you: When you apply for a SBA 504 loan, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We will also ask for a copy of your driver's license or other identifying documents.

This application must be signed by each owner of 20% or more of the operating company and EPC, if applicable.

Name of applicant(s) _____

Signature of applicant(s) _____

Date

Name of applicant(s) _____

Signature of applicant(s) _____

Date

Name of applicant(s) _____

Signature of applicant(s) _____

Date

Name of applicant(s) _____

Signature of applicant(s) _____

Date